



# 2019 Seminar Information and Schedules

## EMPLOYMENT LAW AND HR MANAGEMENT PROGRAMS

- The Certificate in Employee Relations Law<sup>™</sup> Seminar
- 2019 Employment Law<sup>™</sup> Update 38th Annual Advanced Conference
- The Certificate in Conducting Lawful Workplace Investigations<sup>™</sup> Seminar
- The Certificate in Essentials of Human Resource Management<sup>™</sup> Seminar

#### **BENEFITS LAW PROGRAMS**

**PUBLIC SEMINARS** 

- The Certificate in Employee Benefits Law<sup>™</sup> Seminar
- 2019 Employee Benefits Law<sup>™</sup> Update 16th Annual Advanced Seminar
- Critical information and insights you need to confidently function at your best.
- The finest faculty in the country. Talented teachers...experienced, responsive.
- Attractive program locations nationwide.
- Collegial, enjoyable training/networking environment.
- Earn a Certificate from IAML along with important Continuing Education credits such as PHR, SHRM-SCP and Continuing Legal Education.

"Hands down...the best training seminar I've ever been to. The speakers were amazing and inspirational and the material covered was relevant. I have already recommended IAML to my team! Thank you!"

Katie Delamater, Human Resource Specialist Southeast Toyota Distributors, LLC, Jacksonville, Florida



Earn A Prestigious Credential From IAML and Continuing Education Credit





Attractive Seminar Locations Nationwide,

Collegial Atmosphere





Learn Best-Practices That Will Improve Your On-The-Job Performance



IAML is pleased to present our 2019 Schedule. This brochure includes information on all of IAML's programs and services. You will find more detailed "downloadable" digital brochures for these programs at www.IAML.com. You will find a registration form on the back inside cover.

For 40 years, IAML's sole focus has been to produce the finest, most current and practically-oriented training programs. We are proud of our reputation, which is based on:

- The relevance of the program content to the participants' on-the-job responsibilities
- Laser focus on content and best practices insights
- Our truly superb faculty (with an average of more than Our excellent customer service 17 years of experience teaching for IAML)
- The quality of our attendees, and the collegial environment at our programs
- The attractiveness of our program locations

Whatever your professional goals, IAML has programs that can improve your on-the-job performance. When you invest in IAML training, you can invest with confidence, as tens of thousands of other professionals have done for several decades.

All of IAML's 4½ day seminars have been approved for 29.75 credit hours and 2 day seminars/conferences for 13 hours towards PHR and SPHR recertification credit through the HR Certification Institute; and SHRM-CP and SHRM-SCP credit through the Society for Human Resource Management. All courses are approved for CLE by many states including California and Pennsylvania.

Please note IAML strives to provide the most current content possible. IAML will make changes to the program content to reflect important developments that occur after this brochure is printed.

### Certificate in Employee Relations Law<sup>™</sup> Seminar

Practical, effective, completely current and comprehensive, with an emphasis on "best practices". This is the original, time-tested (since 1979) Certificate seminar in the employment law field. Extensive materials. Participants rate IAML's highly experienced and gifted faculty as the best in the country. This 4½-day seminar is thorough, fast-paced and enjoyable. This Certificate seminar is a "must attend" for HR professionals, every few years. Tens of thousands of professionals have participated.

4½ day seminar registration fee: \$2,375.00 Partial registration: Block I=\$1,050.00, Block II=\$1,050.00, Block III=\$550.00

#### PROGRAM CONTENT

#### Block I: Labor Law in the Union and Non-Union Workplace (Monday - Tuesday)

- · Overview of Laws Governing the Employer-Union Relationship
- Achieving and Maintaining a Union-Free Workplace
- · Changes in the Law and How they Affect You
- · Collective Bargaining
- Strikes and Picketing Activity
- Operating Under a Collective Bargaining Agreement
- Successorship and the Law
- Ending the Union Relationship

"I found the seminar extremely educational. The instructors related the subject matter to each class attendee very well which allowed for great interaction with the group."

Sean O'Brien, OPF Project Quality Engineer John Deere Company, East Moline, Illinois

#### Block II: Employment Discrimination Law (Wednesday - Thursday)

- Overview of legal theories under Title VII and other Civil Rights Acts, including discrimination and harassment based upon race, sex, religion, national origin, age, and disability
- Strategies and Practical Advice for Dealing with Issues Under the Americans with Disabilities Act and the Family and Medical Leave Act
- Developments in the Law Under the Age Discrimination in Employment Act
- Resolving Discrimination Claims Without Litigation
- · Litigating Discrimination Claims
- An Examination of Affirmative Action

#### Block III: Special Issues in Employee Relations Law (Friday morning)

- · Wage and Hour Issues
- Wrongful Discharge Litigation
- Employment-Related Tort Litigation
- · Alternative Dispute Resolution
- Substance Abuse in the Workplace
- Workplace Privacy Claims
- Protecting Confidential Information

#### 2019 SCHEDULE

January 28-February 1, 2019 Austin, TX Scottsdale, AZ March 4-8, 2019 April 8-12, 2019 Atlanta, GA Orlando, FL July 15-19, 2019 Newport Beach, CA August 12-16, 2019 Chicago, IL September 23-27, 2019 Las Vegas, NV October 21-25, 2019 Washington, D.C. November 4-8, 2019

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## 2019 Employment Law<sup>™</sup> Update – 38th Annual Advanced Conference



Prominent and very highly-rated employment law attorneys John F. Wymer, III (left) and Raymond M. Deeny.

Attendees tell us this is the best HR program in the country. Why? The updates include 2-days of up-to-the-minute information on all recent, significant employment law developments. Most importantly, the Conferences feature IAML's "all star" faculty (Raymond Deeny, Esq. of Sherman & Howard, John F. Wymer III, Esq. of Thompson Hine), presenters who make learning interesting and fun.

2 day conference registration fee: \$1,575.00

#### ADVANCED CONFERENCE TOPICS WILL INCLUDE:

- Millennials Rock. Baby Boomers? Bad Fit. Technology and the ADEA Collide.
- What Good Is an Employee Who Isn't at Work? Twenty-Five Years

- After the FMLA, Are Employers Managing Leaves or Are Leaves Managing Employers?
- Employee Handbooks: Why Even have One? The Differences Between an Effective and Ineffective Handbook.
- Labor Law: Two Years in To the New "Trump NLRB." What's Different? What's Not? And What happens in 2020?
- The Americans with Disabilities Act: What Makes an Accommodation Reasonable or Unreasonable? What Makes a Function Essential or Non-essential? Yes, There Really Are Answers to Those Questions.
- Minimum Wage, Overtime, Exempt Status, Collective Actions, Class Action Waivers: Is There Hope for Employers?
- Whistle-Blowers and Retaliation: The Claim de Jour. How to Win Retaliation Claims and How to Avoid Them.
- New Frontiers in Discrimination Law: Transgender Issues, Sex Harassment and the #MeToo Movement, and More.
- Workplace Investigations: A Refresher, with Do's, Don't's and Maybe's.
- · Other important developments

"I liked the case reviews and the opportunity to network with other HR and employment law professionals."

Rhonda Green, JD, SPHR, Employee Relations Director Service King Collision Repair Centers, Dallas, Texas

#### 2019 SCHEDULE

Newport Beach, CA March 11-12, 2019 Las Vegas, NV May 13-14, 2019 Nashville, TN September 9-10, 2019 Orlando, FL October 28-29, 2019

## Certificate in Conducting Lawful Workplace Investigations™ Seminar



Gavin S. Appleby (middle back row), Partner in Littler Mendelson, the featured instructor in the Investigations Seminars, with recent program participants.

This uniquely interactive and comprehensive program provides participants with a framework of legal and best practices knowledge that will give them the confidence, skills and techniques needed to properly conduct an effective investigation. Over the course of 2 days, participants will actively engage in detailed, "real time" investigations with instructor Gavin Appleby, Esq., of Littler Mendelson. Participants will learn how to handle complaints legally by gaining actual experience in interviewing witnesses and evaluating evidence.

Using interactive exercises and drawing on years of practical experience, Mr. Appleby will outline a step-by-step internal investigation process that can be applied in any type of workplace. Content will be updated/modified to reflect developments up to the time of the presentation.

2 day seminar registration fee: \$1,575.00

#### THE TYPES OF INVESTIGATIONS WILL INCLUDE:

- Sexual Harassment
- · Complaints of Discrimination
- Safety Concerns
- Medical Issues
- Uncooperative Employee Witnesses

### 2019 SCHEDULE

Austin, TX January 28-29, 2019 Atlanta, GA April 8-9, 2019 Newport Beach, CA August 12-13, 2019 Chicago, IL September 23-24, 2019 Las Vegas, NV October 21-22, 2019

"The program was great! The interactive, intimate structure solidified a real ROI. The training materials and forms are priceless."

Jason Pearce, Employee Relations Manager LSG Group, Irving, Texas



## Certificate in Essentials of Human Resource Management<sup>™</sup> Seminar



For a comprehensive overview of all facets of human resource management, nothing surpasses this popular seminar. The program provides a balanced and practically-oriented foundation in critical human resource subjects including legal aspects of HR management, hiring strategies, training, and compensation practices. Designed for entry-level HR professionals and anyone seeking a refresher. For more than 30 years, this has been the perfect seminar for anyone needing "one-stop" efficiency to receive a complete grounding in all important facets of human resources management.

4½ day seminar registration fee: \$2,375.00

Partial registration: Block I=\$1,050.00 Block II=\$1,475.00

"The program was excellent! Tons of helpful information that will help sharpen our skills in the HR world."

Tracie Johnson, Human Resources Generalist Builders Firstsource, Inc., Dallas, Texas

#### PROGRAM CONTENT

## Block I: Legal Aspects of HR Management (Monday – Tuesday)

- · Employment Discrimination Law
- · Kinds of Discrimination
- · How Discrimination is Proven
- Specific Laws/Rules Regarding Employment Termination
- · Labor Standards Laws
- Labor Law The National Labor Relations Act
- · Potential Personal/Individual Liability of the Manager/Supervisor
- Safety and Security Issues in Today's Workplace
- Employee Selection: Hiring and Interviewing Employees
- Managing, Training and Supervising Employees
- · Evaluating/Appraising Employees
- · Employee Discharge and Discipline

## Block II: Human Resources Management (Wednesday, Thursday, Friday morning)

- Strategic HR Management
- Staffing and Retention
- Talent Management, Performance Management and Development
- · Compensation and Benefits
- Risk Management and Worker Protection

#### 2019 SCHEDULE

Scottsdale, AZ March 4-8, 2019
Atlanta, GA April 8-12, 2019
Orlando, FL July 15-19, 2019
Newport Beach, CA August 12-16, 2019
Nashville, TN September 9-13, 2019
Las Vegas, NV October 21-25, 2019

## 2019 Employee Benefits Law<sup>™</sup> Update – 16th Annual Advanced Seminar

This 2-day seminar will be a timely, thorough and highly interactive update that analyzes up-to-the-minute issues and developments along with their real-world impact. The seminar explores the highly complex benefits challenges you face and provides techniques for managing and solving problems, liabilities and contradictions they can pose. This seminar is presented by John Hickman, Esq. and Thomas Schendt, Esq. from the prestigious law firm Alston & Bird. A unique feature of this seminar is that registered attendees can pre-submit their real-life issues for the instructors to incorporate into the program.

2 day seminar registration fee: \$1,575.00

## "Everything was done very well!"

Shelley Miller, CEBS, PHR, SHRM-CP, CMS Benefits Manager, American Showa Sunbury, Ohio

#### ADVANCED SEMINAR TOPICS WILL INCLUDE:

- Washington Update: What's New? Recent Guidance and Current Employee Benefit Projects
- Qualified Plans
- Identifying Plan Errors and Developing Solutions to the Errors
- IRS DOL Audits: How to Manage
- Plan Administrators: Enhancing Communication and Avoiding Pitfalls
- When the Auditors Come Knocking: Top 10 Health Plan Traps to Avoid in 2019
- Health Care Reform Compliance Boot Camp
- Defined Contribution Healthcare in a Post-ACA World:
   Private Exchange Compliance Issues and Opportunities
- Deja-vu all over again: The Brave New World of Onsite Clinics
- HIPAA Compliance and Big Data Breach: How to Limit Your Exposure
- Wellness Programs and Disease Management: Overcoming Legal Compliance Hurdles

#### 2019 SCHEDULE

Las Vegas, NV May 13-14, 2019 Atlanta, GA September 16-17, 2019

## Certificate in Employee Benefits Law<sup>™</sup> Seminar



This 4½-day seminar features current, practically-oriented and detailed information on all significant employee benefits law topics. Features a prestigious faculty of leading attorneys that is highly rated for their knowledge and presentation skills. Participants receive extensive materials and the up-to-the-minute information crucial to their job performance.

**4½** day seminar registration fee: \$2,375.00 Partial registration: Block I=\$1,050.00, Block II=\$550.00, Block III=\$950.00

#### PROGRAM CONTENT

#### Block I: Retirement Plans (Monday-Tuesday)

- Overview of Statutes and Regulatory Agencies
- Fiduciary Rules and Investing Plan Assets
- Nondiscrimination Testing for Retirement Plans
- Plan Administration
- Plan Distributions
- · Plan Audits. IRS/DOL Voluntary Compliance Programs

#### Early Retirement Incentive Programs

• Government and Nonprofit - Qualified/Nonqualified Plans

## Block II: Benefit Plan Claims, Appeals and Litigation Tips and Traps (Wednesday)

- ERISA Compliance
- ERISA Litigation Advantages
- ERISA Litigation Hot Topics

## Block III: Health Care Reform and Other Health and Welfare Benefit Plan Issues (Thursday – Friday morning)

- ERISA Compliance for Health & Welfare (H&W) Plans
- HIPAA Privacy Overview
- The H & W Plan Alphabet
- · Cafeteria Plan Issues
- · Private Exchanges and Consumer Driven Health Care
- · Discrimination Testing Basics
- COBRA
- · Health Care Reform

#### 2019 SCHEDULE

Atlanta, GA April 8-12, 2019
Orlando, FL July 15-19, 2019
Las Vegas, NV October 21-25, 2019

"Great material, great pacing, super instructors. A true A+."

Sonja Wendt, Benefits Specialist Jet Propulsion Laboratory, Pasadena, California

#### CUSTOMIZED IN-HOUSE TRAINING

IAML has been delivering high-powered, dynamic in-house programs for more than 37 years. These highly-rated programs are carefully planned, practically-oriented, interesting and taught by the "best faculty in the world." Your satisfaction is guaranteed. Why does our impressive list of satisfied in-house training clients continue to grow? IAML's on-site programs deliver customized, "best practices" training at considerable savings to your organization.

#### HOW IN-HOUSE TRAINING BENEFITS YOUR ORGANIZATION

- Flexible: The program design (including length, content and "level") and schedule are tailored to your specific needs.
- Consistency: In-House programs provide delivery of quality training to all participants at the same time.
- **Complete:** Participants receive complete, accurate information while receiving a strong message about your organizational commitment to lawful practices.
- **Customized:** Program content is designed to employer specific needs which address critical prevention and compliance issues.
- Cost Effective: Employers receive a very high return on investment, while reducing travel costs.
- Outstanding Faculty: Skilled, experienced professionals present instruction in an engaging style.
- **Impeccable Track Record:** A remarkable 99.9% of all participants have rated IAML's in-house training as beneficial and worth the investment of both time and money.
- Risk Free: IAML's on-site training is so effective and worthwhile that we guarantee your satisfaction.

To discuss how IAML might help with your training initiatives, please contact Bob Lee, IAML's Executive Director, at 949-760-1700 or bob.lee@iaml.com. Bob has crafted customized training solutions for more than 200 organizations, large and small, profit and non-profit, with a wide variety of budgets and subjects.



## DVD, E-Learning, Webinars

## IAML DVD TRAINING PRODUCTS

Organizations of all sizes benefit by having their employees trained in understanding and avoiding the most common employee relations issues in the workplace. Moreover, by using IAML's DVD programs, an employer's risk of liability can be substantially reduced. IAML offers a 33-title Employment Law Training Series and a 5-title Employment Law Compliance Program (with optional testing and certification components.) These easy-to-use DVD's address virtually every critical prevention and compliance topic. Employers can deliver proactive, consistent and effective training while providing practical information designed to help reduce or eliminate employment law issues in the workplace.

These programs are being used successfully by thousands of organizations of all sizes and industries. Please note that IAML also has very attractive licensing options available to employers.

#### IAML'S EXTENSIVE E-LEARNING SOLUTIONS

IAML offers interactive online courses to help employers manage risk and maximize performance in Employment Law Compliance. Each training course focuses on exactly what employees need to know, delivering interesting and engaging content through real-world examples and interactive exercises. We can deliver the courses you want, the way you want, in a matter of a few days, all at very affordable prices. These courses also feature easy to use tracking capabilities.

IAML IS PLEASED TO OFFER A FREE DEMONSTRATION OF OUR ONLINE TRAINING PROGRAMS. SIMPLY CALL US AT 949-760-1700 OR IAML@IAML.COM

#### IAML WEBINARS

IAML produces timely webinars on various topics throughout the year. These programs enable professionals cost-effective access to many of the nation's leading experts on important issues.

## IAML Services, Inc. – Employee Benefit Programs

IAML Services, Inc. is an employee benefits-focused company offering services provided by leading innovators in the industry. IAML Services is an extension of the Institute for Applied Management & Law's commitment to provide the best possible programs, products and services to our valued clientele. A "non-traditional" broker, IAML Services is focused on helping employers by providing best-in-class employee benefits programs. For more information on these programs, please email Scott Schroeder, Vice President, at scott.schroeder@iamlservices.com or call 949-760-1700.



FinFit provides a comprehensive financial wellness benefit platform that offers a variety of tools and education to assist employees in meeting their financial

goals and help alleviate their financial stress. FinFit is available to all employees and is free of charge to employers. The FinFit suite of services includes:

- A proprietary Financial Wellness Health Assessment
- **Budgeting Tools**
- Financial Calculators
- Financial education information
- Short-term loan assistance (for those employees who meet salary and tenure requirements)
- Wage advances.

FinFit is now the only national provider that offers wage advances, short-term loans, and financial education solutions in one holistic, intuitive and integrated platform. By offering all three legs of the financial wellness stool, FinFit is in the unique position to guide employees upfront to the most appropriate solution for them through the use of a "decision tree" housed right on the FinFit dashboard. In addition, there is no charge for employees to access all of the FinFit financial wellness content, and there is no obligation to use the wage advance or the loan features. There is no cost and no risk for employers to implement the FinFit Financial Wellness Platform.

Please contact Scott Schroeder at (949) 760-1700, or email scott.schroeder@iamlservices.com to find out more or to schedule an informative FinFit WebEx demo.



PURCHASING Purchasing Power is the leading provider **POWER** of programs that enable employee to purchase brand name computers,

electronics, and appliances with manageable monthly payments through an easily implemented payroll deduction program. This highly popular program is well suited for today's credit constrained environment. Purchasing Power is an increasingly popular and meaningful way for employers to help their employees, at no cost or risk to the employer.

TRUECar® TRUECar's Employee Car Buying Program has changed how cars are purchased by providing a hassle-free buying experience with guaranteed savings for your employees. Through its broad and expanding network of certified dealers, TrueCar provides pre-negotiated, upfront pricing with current average savings of several thousand dollars on new cars. Plus, employees get additional dealer discounts off their lowest advertised price on new and used cars in inventory. TRUECar's Employee Car Purchase Program is a thoughtful way to increase employee savings options at an opportune time, all at no cost to the employer.

on demand Doctor On Demand is transforming healthcare by providing telehealth services that benefit both the employer and employee. Lower healthcare costs, reduced absenteeism, increased productivity, and immediate and convenient access to quality healthcare are just a few of the many benefits associated with Doctor On Demand. Doctor On Demand physicians effectively treat 18 of the top 20 conditions treated in urgent care centers, emergency rooms and in-person doctor's visits at a fraction of the cost. Available at no cost to employers.

IAML Services, Inc. also proudly offers PetsBest (pet insurance), FitBit and RXCut (a free prescription savings card).







To ensure that you and your colleagues continue receiving information regarding IAML's training programs and services, please provide your email address by calling IAML at 949-760-1700, or via email to iaml@iaml.com

## 2019 SEMINAR REGISTRATION FORM

Please register by any of the following methods:

Online: www.IAML.com

Phone (949) 760-1700, Monday-Friday 8:00 a.m. - 5:00 p.m. (Pacific)

Fax: (949) 760-8192

Signature: \_\_

Mail: Institute for Applied Management & Law Inc., 450 Newport Center Drive, Suite 390, Newport Beach, CA 92660

A separate registration form should be completed by each participant. Please make copies of this registration form for your colleagues.

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# 2019 Seminar Information and Schedules

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#### In-House Training

IAML DVDs - 38 titles

#### **E-Learning**

#### Webinars

"Extremely informative with knowledgeable instructors. I left with valuable information that will allow me to be successful in implementing policies and procedures at my company."

Megan Kelly, Employee Relations

St. Jude Children's Research Hospital, Memphis, Tennessee