



2019 SEMINAR REGISTRATION FORM

A separate registration form should be completed for each participant. Early registration is advised since seminars are filled in the order in which registrations are received and enrollment is limited.

Please register me for:

Certificate in Employee Relations Law SM Seminar

- Full 4 1/2 day seminar = \$2,375.00 Block I = \$1,050.00 Block II = \$1,050.00 Block III = \$550.00

Participants may register in one or more blocks, although attendance in the full 4 1/2-day seminar is recommended. Participation in the complete seminar is required to receive a Certificate of Completion.

- Austin January 28-February 1, 2019 Newport Beach August 12-16, 2019
Scottsdale March 4-8, 2019 Chicago September 23-27, 2019
Atlanta April 8-12, 2019 Las Vegas October 21-25, 2019
Orlando July 15-19, 2019 Washington, D.C. November 4-8, 2019

2019 Employment Law SM Update - 38th Annual Advanced Conferences

Registration Fee: \$1,575.00

- Newport Beach March 11-12, 2019 Nashville September 9-10, 2019
Las Vegas May 13-14, 2019 Orlando October 28-29, 2019

Certificate in Conducting Lawful Investigations SM Seminar

Registration Fee: \$1,575.00

- Austin January 28-29, 2019 Chicago September 23-24, 2019
Atlanta April 8-9, 2019 Las Vegas October 21-22, 2019
Newport Beach August 12-13, 2019

Certificate in Essentials of Human Resource Management SM Seminar

- Full 4 1/2 day seminar = \$2,375.00 Block I = \$1,050.00 Block II = \$1,475.00

Participants may register in one or more blocks, although attendance in the full 4 1/2-day seminar is recommended. Participation in the complete seminar is required to receive a Certificate of Completion.

- Scottsdale March 4-8, 2019 Newport Beach August 20-24, 2019
Atlanta April 8-12, 2019 Nashville September 9-13, 2019
Orlando July 15-19, 2019 Las Vegas October 21-25, 2019

Certificate in Employee Benefits Law SM Seminar

- Full 4 1/2 day seminar = \$2,375.00 Block I = \$1,050.00 Block II = \$550.00 Block III = \$950.00

Participants may register in one or more blocks, although attendance in the full 4 1/2-day seminar is recommended. Participation in the complete seminar is required to receive a Certificate of Completion.

- Atlanta April 8-12, 2019 Las Vegas October 21-25, 2019
Orlando July 15-19, 2019

2019 Employee Benefits Law SM Update - 16th Annual Advanced Seminar

Registration Fee: \$1,575.00

- Las Vegas May 13-14, 2019 Atlanta September 16-17, 2019



### 2019 SEMINAR REGISTRATION FORM

Mr.  Ms.  Dr.  Mrs.

Name

Title

Employer

Business Address

Business Address

City  State  Zip

Business Phone

E-mail

Name as you'd like it to appear on your Certificate (full seminar registrants only)

I'm an attorney and need Continuing Legal Education

credit for:    
State(s) Bar #(s)

(CLE credit must be requested at least 45 days prior to the program start date and may incur additional fees.)

**Payment:** Please make checks payable to IAML  
IAML's Federal I.D. Number: 95-3548502

Total Fees Due: \$

Discount Amount or Discount/Coupon Code:

Payment in full is enclosed

Bill my employer PO #

To pay by credit card:

Charge my  American Express  Discover  
 MasterCard  Visa

Or, please call me for the credit card information

Name on Card

Card Number:

Exp. Date  Card Security Code:

Credit Card Billing Address (if different from business address)

Signature:

**Confirmation:** Your confirmation of registration will be emailed within **two business days**. If you haven't received confirmation within two days, please call (949-760-1700) or email (iaml@iaml.com) to confirm that your registration was received.

**Discounts/Transfers/Cancellation:** If you believe you are entitled to a discount, it must be requested on this registration form, discounts will not be given once a registration has been processed. A minimum of one half of the total registration fee due should accompany your registration, or a Purchase Order Number should be provided. The full registration fee should be received by IAML at least two weeks prior to the program. Arrangements such as deferred billing can be made to accommodate special circumstances. Payment may be made by check, EFT or credit card (American Express, Discover, MasterCard, Visa.) Participants will receive a full refund of registration fees paid to IAML if written notification of cancellation is received at least two weeks prior to the program start date. Otherwise, participants are liable for the entire fee. Registrants requesting a transfer to another program within this two-week period will be charged an additional fee of \$150.00. You may substitute an associate at any time at no additional fee.

**Hotel Reservations:** Registrants are responsible for making their own travel arrangements, including hotel reservations. IAML has arranged group rates at the program hotels. To ensure that you will receive the group rate, make your hotel reservation at least 35 days in advance of the program. If you have trouble making your hotel reservation, please call IAML. Through IAML's contacts, there is a good possibility that we can help you secure a reservation at the seminar hotel.

**Certificates:** Participation in the complete program is required to receive a Certificate of Completion. For the Certificate in Employee Relations Law<sup>SM</sup> Seminar, the Certificate in Essentials of Human Resource Management<sup>SM</sup> Seminar and the Certificate in Employee Benefits Law<sup>SM</sup> Seminar; participants may register in one or more blocks, although attendance in the full 4½-day seminar is recommended. If you are only able to complete one or two blocks at one time, you can still receive a Certificate if you complete the remaining block(s) within a two-year period. All blocks need not be completed at the same location.